



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE
REFER TO FILE: **D-8**

June 6, 2002

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

AWARD OF CONSULTANT SERVICES AGREEMENT SUPERVISORIAL DISTRICT 5 3 VOTES

IT IS RECOMMENDED THAT YOUR BOARD:

1. Award a consultant services agreement to Harris and Associates for a not to exceed fee of \$170,000 for design services for the 10th Street West et al. pavement rehabilitation project to be financed from the Fiscal Year 2001-02 Road Fund.
2. Authorize the Director of Public Works or his designee to execute such services agreement with the recommended consultant and to establish the effective date to prepare plans and estimates for this project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending that your Board award this consultant services agreement and authorize the Director of Public Works or his designee to execute a contract with the recommended consultant to prepare construction documents for the proposed pavement rehabilitation project, located in the County's unincorporated area of Palmdale, and to establish the effective date of the contract.

Upon completion and approval of construction documents, tentatively scheduled for February 2003, we will return to your Board to adopt plans and specifications and to advertise for bids to construct the project.

The recommended consultant services agreement will provide design services for the 10th Street West et al. project in support of the Public Works' Road Construction Program. The project includes roadway segments along 30th Street West, Avenue O-8, 15th Street West, 10th Street West, Avenue P-8, 25th Street East, Avenue Q, Sierra Highway, and 50th Street East.

As part of our efforts to proceed with pavement rehabilitation work on County-maintained roads, Public Works has successfully used consulting firms to perform the design work because all available staff is currently committed to other projects.

Implementation of Strategic Plan Goals

This action meets the Strategic Plan Goal of Service Excellence as it will initiate the design of road improvements on roadway segments along 30th Street West, Avenue O-8, 15th Street West, 10th Street West, Avenue P-8, 25th Street East, Avenue Q, Sierra Highway, and 50th Street East, which will extend the service life of these roads and improve motorist and pedestrian safety.

FISCAL IMPACT/FINANCING

Financing for the agreement is available in the 2001-02 Road Fund Budget. There will be no impact to the County's General Fund.

The estimated total project cost, including the design contract, is approximately \$2,270,000.

The recommended agreement for the identified pavement rehabilitation project is for an aggregate not to exceed fee of \$170,000, including \$15,360 for unforeseen additional work that may arise during progress of the work. Additional work within this allowance will not be performed without prior written authorization from the Director of Public Works.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, previously approved as to form by County Counsel, will be used. The agreement includes a clause for termination of services upon prior written notice and a renegotiation clause as directed by your Board.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, Harris and Associates is willing to consider Greater Avenues for Independence participants for future employment.

Harris and Associates has demonstrated satisfactory compliance with the County's Child Support Compliance Program.

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required for consultant services agreements for design services.

CONTRACTING PROCESS

On June 11, 2001, a Request for Proposals was issued to 80 firms from Public Works' list of qualified consultants. Thirty-nine firms responded to the request. An Evaluation Committee, consisting of Public Works' civil engineering staff, evaluated the proposals. The evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of these proposals, Public Works is recommending Harris and Associates as one of the best qualified firms to perform the required services for the identified project.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. Harris and Associates is aware of Public Works' CBE Outreach Program, and their proposed CBE participation is on file with Public Works.

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Public Works maintains a database of consultants for design services, which is the main source of soliciting proposals. As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with Public Works, a Request for Qualifications for these services was listed on the County Office of Small Business website.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended consultant services.

CONCLUSION

Please return one approved copy of this letter to us.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

MO:skh
A:\10th street west.wpd

cc: Chief Administrative Office
County Counsel
Department of Public Social Services (GAIN Program)